MA Electrical Engineering (MSE)
Winter term 2022 / 2023

General information

Dear students,

In this document you will find information about the organisation of the semester. Please read the following information carefully. You can find out which courses you have to complete in your degree programme in the standard study plan in *Special Provisions of your examination regulations* (BBPO). You will find information on the individual modules, in particular on the prerequisites and examination modalities, in the module handbook of the examination regulations that apply to you.

- On the website you will find all BBPOs and module handbooks in the download area.
- Short-term changes can always be found on the department's website in the news.
- Use the "Vormerken" function in the course catalogue of the student portal to create your personal timetable. An overview of the timetable you find here.

Deadlines

What?	When?
Lecture period	17.10.2022 – 10.02.2023
Exam registration period	14.11.2022 – 25.11.2022
Examination period	13.02.2023 – 10.03.2023

Exam Registration

I. Exam Registration

1. In the examination registration period, register via the student portal for the examinations you wish to take. Please keep the email with the registration confirmation as proof.
2. If a lab or an exercise is not an independent examination or a preliminary examination according to the module handbook, a registration for the whole module is enough. In all other cases, you have to register for both: lab and written exam. Make also sure to register for team projects as well.
3. If you have not passed an examination in the previous semester, you must repeat it at the next possible date (in the following semester). You will be automatically registered for this by the department.
4. Registration is mandatory. Participation is excluded without registration!

II. Help

If you have any problems with the exam registration, please send us an email within the registration period stating your matriculation number, course of study and a meaningful screenshot to pa.fbe@h-da.de.

Contact

- Departement secretariat: Ines Waffenschmidt // sekretariat.fbe@h-da.de
- Examination administration: Claudia Klein // pa.fbe@h-da.de
- Course Director: Prof. Dr. Peter Fromm // master.fbe@h-da.de
- Head of the examination board: Prof. Dr. Michael Kuhn // michael.kuhn@h-da.de

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Stand: 26.09.2022
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